

# Climate Change and Carbon Reduction Board Minutes

**Date:** Wednesday 20<sup>th</sup> September 2017

**Time:** 1.30pm – 3.00pm

**Venue:** Irwell Room, Town Hall

**Present:** Lorraine Chamberlin (LC) – Chair  
Chris Horth (CH)  
Clinton Judge (CJ)  
Paul Webb (PW)  
Jason Kelly (JK)

**Minutes:** Zoe Fogarty (ZF)

## Minutes

<b>1</b>	<p><b>APOLOGIES</b> Alistair Dalzel-Job (ADJ), Lesley Jones (LJo), Sharon Hanbury (SH), Alex Holland (AH), Gillian Cohen (GC)</p>
<b>2</b>	<p><b>MINUTES AND ACTION LOG FROM THE PREVIOUS MEETING HELD ON THE 19 JULY 2017</b></p> <p>The minutes were agreed to be a true and accurate record and the action log was updated. Attached for information.</p> <p><b>MATTERS ARISING</b> None at present</p>
<b>3</b>	<p><b>CRC RISK REGISTER</b> Press release has not been sent yet as LC awaiting information from JK. LC to forward JK last years press release so he can send her the most up to date information. <b>ACTION 1: JK &amp; LC</b></p>
<b>4</b>	<p><b>LOW CARBON HUB ENVIRONMENT LIAISON GROUP MEETING – STANDING ITEM</b> No meeting has been held since the last meeting.</p>
<b>5</b>	<p><b>CLIMATE CHANGE PLAN</b> All ready for consultation – Just need a screenshot from the council’s performance monitoring software Clear Impact – which shows all the indicators, latest figures and current trends. Circulate this to relevant contacts and put on the website to invite comments.</p>

**ACTION 2: CH to share plan with members of this group. Please send any comments back to CH asap. This plan can then be tabled at the next SLT meeting and Cabinet.**

### **ENERGY PATH NETWORK**

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- This is the project that uses a **modelling tool** to show what Bury domestic energy supply and usage will look like as the energy supply grid aims for **decarbonisation by 2050**.
  - The work is being done by Energy Systems Catapult – who are working for the Energy Technologies Institute and we are the GM pilot
  - We will end up with a few options for how our domestic energy use and supply could develop to 2050 which should be very useful in planning actions in the community.
  - This is progressing nicely we have seen the initial results from their modelling. Looking at developing sensitivity tests to look at how changing approaches or circumstances could impact on the outcomes.
  - We will be consulting on predicted findings of these reports prior to the final documents being released so that we can take on board comments and ensure the report is more robust.
  - Julie Palmer is the newly appointed Housing Growth and Development Manager for Bury Council and works with Sharon Hanbury.

### **ACTIVE TRAVEL**

#### **Cycling by prescription scheme**

- The national Cycling Academy has received £12,000 from TfGM to deliver this scheme. The idea is that BEATs scheme will refer 4 groups of 10 people over the next 9 months
- They will get a bike for 8 weeks – receive training and shown local routes by the National Cycling Academy. They will also have an opportunity to go on social bike rides organised by the Cycling Academy. We will assess their thoughts and feelings before and after.
- However BEATS have struggled to get the 10 people form new referrals – We are now going to widen out to existing BEATs clients and open up to Whitefield residents. Health trainers have agreed to refer to the scheme in their lifestyle training sessions

#### **Pool Bikes**

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- Currently looking to introduce pool bikes for the town centre probably based at Knowsley Place TfGM will be able to fund 2/3rds of this –
  - First part of the application for grant funding is to circulate a questionnaire to ask employees about their travel behaviour. This was done during July and August – we had a fantastic response – 918 responses – TfGM are now analysing these.
  - In relation to providing pool bikes we had a meeting with a rep from Co Wheels a social enterprise who provide the Salford car club
  - Co Wheels provide pool electric bikes on a lease basis and will look after the maintenance and booking system. This maybe better for us as they will take away concerns re maintenance, liabilities and operating a booking system. There is also the potential to allow the public to access these – if we want to – they would pay for this and council could share in any income

We have asked for a quote for annual lease of 3 or 4 electric bikes with storage. They seem to be the only company that provide this type of service – I have been given some names of

	<p>other companies that provide public bike sharing facilities with docking systems – CH have been in contact with them to see how much their systems cost If price is Ok s we will have to find 1/3rd of the cost of delivery. 5k max</p> <p>Bike to Work salary sacrifice scheme is being reintroduced by corporate HR – they have received tenders for evaluation and we should be able to have the scheme up and running by early December.</p> <p><b>Bradley Fold</b> - Grant from TfGM agreed and now at this stage of purchasing equipment for installation. Tom Gleaves is looking into this</p>
8	<p><b>BUILDING RPROJECTS</b> <b>Solar PV at Bradley Fold</b></p> <p>This is the project that was suggested would be good to apply for ERDF funding for. As an ERDF project we would look to include battery storage and EV charging points to the solar PV so that we could store electricity generated by the PV and use this to charge council EVs at night making a saving on fuel for council vehicles.</p> <p>Battery storage can also be designed to store electricity off peak and feed back into the grid at peak times which brings an income to the council.</p> <p>I mentioned last time that Manchester are looking at a similar scheme for their depot at Hammerstone Road and there was opportunity for us to partner with them on an ERDF bid.</p> <p>The deadlines to submit an expression of interest were very tight and ourselves and Manchester officers felt we didn't have enough information to submit the EOI by the end of August. However we still want to develop a joint project. They are having some feasibility done as part of other works at Hammerstione so will look to include this with that work.</p> <p>It was stated that Councillor O'Brien is showing a real interest in energy and is regularly contacting Sharon Hanbury. PW stated that he has advised Sharon that all business should come through this group in the first instance.</p> <p><b>ACTION 3: LC to speak to Sharon Hanbury about the recent Solarplicity offer ad how it fits in with this group.</b></p>
9	<p><b>AIR QUALITY UPDATE</b></p> <p>At the end of July DEFRA published their UK Plan for tackling roadside nitrogen dioxide concentrations.</p> <p>Aim of this UK Plan is to achieve statutory targets for nitrogen dioxide in the shortest time possible. This is the final version of the plan which was published in draft for consultation in May /June.</p> <p>The document identifies a list of 29 local councils that are predicted to have the greatest problems meeting air quality targets for NO2 beyond the next 3-4 years.</p> <p>These councils will be required to develop an innovative local plan to meet statutory nitrogen dioxide targets in the shortest time possible. The list includes Bury and 6 other GM councils namely: Manchester, Stockport, Bolton, Tameside, Salford, and Trafford.</p> <p>These councils will need to submit an initial version of their plan by March 2018 and a final</p>

version by December 2018.

The area identified as having problems meeting the targets in Bury is the Bury Bridge area. Alongside the requirement to produce a local plan, Defra point out that they have identified “Charging Clean Air Zones” as the measure that has been shown to achieve the NO2 targets within the shortest time possible. A “Charging Clean Air Zone” is an area where designated vehicles are required to pay a charge to enter or to move within the zone.

Defra are therefore suggesting that a “charging Clean Air Zone” is likely to be the choice of the 29 local councils to meet their obligations.

However they also say that if a council can implement measures as effective at reducing NO2 these should be preferred so long as they can show they will deliver compliance as quickly as, and at no extra cost to a “charging Clean Air Zone”.

GM have made the statement that they will not implement charge-based clean air zones and therefore we will be required to show that we can use other effective means to deliver the necessary improvements to meet targets by 2021. This likely to involve councils stepping up their game in relation to

- promote walking and cycling,
- use of public transport
- Low emissions vehicles amongst their staff and their communities and businesses. The positive of this is that hopefully we should be in a better position to attract funding to really make a difference.

TfGM deliver air quality responsibilities for the GMCA and therefore will manage and co-ordinate the development of local action plans – they have been promised the funding to do this.

### **CAR CLUB**

One of the measures we are likely to have to implement as a council is a Car Club – this is an action in the GM Air Quality Management Plan.

Salford City Council have operated such a club since 2015 so myself and Caroline Schofield from HR visited Salford City Council to see how their car club operates.

They introduced their car club in May 2015 as part of their Green Wheels Travel plan which introduces a range of measures to reduce employee personal car use.

These measures have:-

- Produced savings of over £150,000 per year
- 95% reduction in annual business mileage from 1.7 million miles to 83,000 miles
- Reduced the risks associated with employees using their own vehicles
- 3.2% reduction on council carbon emissions

The Car club is provided by a company called Co Wheels which is a social enterprise. They provide 39 vehicles at 13 sites. The cars are reserved for Council employees to use during office hours and then made available for community use during evenings and

	<p>weekends.</p> <p>1/3rd of the vehicles provided at the Civic centre building are full electric Nissan Leafs. There are rapid and normal charging points at the civic for sole use of the car club cars.</p> <p>The Green Wheels scheme promotes a travel Hierarchy so when an officer is thinking of making a journey they have to think.</p> <ul style="list-style-type: none"> <li>• Do I need to leave the building – can I achieve the same ends using electronic means – virtual meetings etc?</li> <li>• Can I walk or cycle – pool bikes are available?</li> <li>• Can I take public transport – they have negotiated discounted travel tickets for the main bus services operating from the civic centre ?</li> </ul> <p>If none of the above applies they should use the car club vehicles.</p> <p>Gathering info from Trent re car allowance claims , types of journey etc to analyse possible savings for Bury</p> <p><b>ACTION 4: LC to secure dates for the National Air Quality Plan and Burys Response and ensure these are scheduled into the Forward Plan.</b></p>
10	<p><b>AOB</b> None at present</p>
11	<p><b>DATE AND TIME OF NEXT MEETINGS</b></p> <p><u>2017</u> 28<sup>th</sup> November, 9.30am – 11am</p> <p>Future meetings will be arranged by Gillian Cohen (GC) and dates sent out to staff accordingly.</p> <p><b>ACTION 5: GC</b></p>

## ACTION LOG 20<sup>TH</sup> SEPTEMBER 2017

No	Action	Progress
1	<b>CRC Risk Register</b> LC to forward JK last years press release so he can send her the most up to date information.	
2	<b>CLIMATE CHANGE PLAN</b> CH to share plan with members of this group. Please send any comments back to CH asap. This plan can then be tabled at the next SLT meeting and Cabinet.	
3	<b>BUILDING PROJECTS</b> <b>Solar PVC at Bradley Fold</b> LC to speak to Sharon Hanbury about the recent Solarplicity offer ad how it fits in with this group.	
4	LC to secure dates for the National Air Quality Plan and Burys Response and ensure these are scheduled into the Forward Plan.	
5	Future meetings will be arranged by Gillian Cohen (GC) and dates sent out to staff accordingly.	

## ACTION LOG 19<sup>TH</sup> JULY 2017

No	Action	Progress
1	No report received from the GM Liaison Group earlier this year. LC will chase once again and circulate when received.	 FW GM Low Carbon Workshop 20 4 17 - P  There is a report that's in draft form at the moment doing the meeting rounds, it's at Wider Leadership Team on the 19 Sept

		<p>and then it goes to 'Private Leaders'. Once the report has full approval we will ensure that it is circulated to all attendees.</p> <p><b>Progress as at 20.09.17:</b> Report from Gm Group has not been circulated yet.</p>
3	<p><b>CLEAN AIR DAY 15<sup>th</sup> JUNE 2017</b></p> <p>TFGM led a Greater Manchester campaign for Clean Air Day in June, this will be an annual event. <b>If anyone has any ideas for next year's Clean Air Day, please let us know.</b></p>	<p><b>Progress as at 20.09.17:</b> Leave as a standing action.</p>
4	<p><b>ENERGY PATH NETWORK</b></p> <p>Looking at developing sensitivity tests to look at how changing approaches or circumstances could impact on the outcomes. We will be consulting on predicted findings of these reports prior to the final documents being released so that we can take on board comments and ensure the report is more robust.</p> <p><b>CH will share the draft version of the document with the Board.</b></p> <p><b>If anyone has any comments / opinions, let CH know.</b></p>	<p><b>Progress as at 20.09.17:</b> Report not yet available, CH will circulate as soon as possible.</p>
5	<p>This group will cover the elements of Air Quality for the moment, however In the near future we will set up an Air Quality Steering Group directly after these meetings, to include transport.</p>	<p><b>Progress as at 20.09.17:</b> Steering Group can be set up, attendees are currently being agreed. Dates will be agreed and circulated asap. Steve Kenyon is the lead officer.</p>

<p><b>6</b></p>	<p>ADJ actively going out asking people and engaging in businesses, promoting the grant funding that is available for projects.</p> <p><b>ADJ to look at sending out Tweets about the workshops and grant funding, as well as promotion on the Council’s website.</b></p>	<p><b>Progress as at 20.09.17:</b> ADJ had circulated information for upcoming workshops, these will be further advertised via the business development unit newsletter – Simon Joos.</p>
<p><b>8</b></p>	<p>CJ raised the issue that low Carbon projects in the Council were being stalled by the uncertainty over the future of many of the buildings and assets. The Board agreed to raise this with senior managers</p> <p><b>CJ to raise with Alex Holland, LC to raise with Lesley Jones</b></p>	<p>Robert Fenton, Interim Director, Resources &amp; Regulations have now started in post. CJ and Robert are too met soon.</p>